

POST FINANCE COMMITTEE MEETING

**Museum of Tolerance
9786 W. Pico Blvd.
Los Angeles, CA 90035**

Wednesday, February 24, 2016

ACTION SUMMARY

CALL TO ORDER

Committee Chair Pete Kurylowicz called the meeting to order.

WELCOMING REMARKS

Rabbi Meyer May welcomed the Commission to the Museum of Tolerance in Los Angeles, CA.

ROLL CALL OF COMMITTEE MEMBERS

PRESENT

Peter Kurylowicz
Batine Ramirez
Sandra Hutchens
Laren Leichliter
Sylvia Moir

ABSENT

Jim McDonnell

Introductions of Finance Committee Chair Pete Kurylowicz, Assistant Executive Director Dave Cornejo, and Executive Director Bob Stresak.

APPROVAL OF THE PREVIOUS MEETING ACTION SUMMARY AND MEETING MINUTES

1. Approval of the Action Summary and Meeting Minutes

Approval of the Action Summary and Meeting Minutes of the Wednesday, October 21, 2015, Finance Committee meeting, held at the Museum of Tolerance in Los Angeles, CA.

MOTION – Hutchens, Second – Moir, carried unanimously to approve the meeting minutes of the October 21, 2015, Finance Committee Meeting.

2. Report on Expenditures for Fiscal Year 2015-16

The Committee heard a presentation by Assistant Executive Director Dave Cornejo on the Expenditures for FY 2014-15. The presentation notates expenditures through December 31, 2015.

3. Report on Personnel Authority for Fiscal Year 2015-16

The Committee heard a presentation by Assistant Executive Director Dave Cornejo on the 118 authorized positions allocated to eight bureaus in POST. Commissioner Hutchens requested a confirmation on the number of allocated staff.

Commissioner Moir spoke to the Committee regarding a salary survey and comparison with state agencies such as California Highway Patrol (CHP) Lieutenants and similar agencies. She asked staff to gather salary data, compare and review it, and provide a report to the Commission at its next meeting in June 2016.

4. Report on Training Reimbursements for Fiscal Year 2015-16

The Committee heard a presentation by Assistant Executive Director Dave Cornejo on training reimbursements for Fiscal Year 2015-16. The presentation reflected a decrease in reimbursements of 14.2% for the first 6 months of FY 2015-16.

5. Report on Revenues for Fiscal Year 2015-16

The Committee heard a presentation by Assistant Executive Director Dave Cornejo on Revenues for Fiscal Year 2015-16. The presentation provided a monthly update on the revenue collected by the State Controllers Officer and distributed by the Department of Finance.

6. Report on Proposed Budget for Fiscal Year 2016-17

The Committee heard a presentation by Assistant Executive Director Dave Cornejo on the Governor's Proposed Budget for Fiscal Year 2016-17 issued on January 7, 2016. The presentation included the Commission's proposed budget of \$58,813,000. It includes a new authorized allocation of \$777,000 in training reimbursement and an increase of \$455,000 in State Administration Funds.

Commissioner Kurylowicz called for a **MOTION** to approve agenda items 2 through 6 of the Finance Committee Agenda.

MOTION – Leichliter, Second – Hutchens, carried unanimously to approve Finance Committee Agenda Items 2 through 6.

7. Report on Request to Renew Contracts for Fiscal Year 2016-17

The Committee heard a presentation by Assistant Executive Director Dave Cornejo on the proposed Contracts submitted for renewal for Fiscal Year 2016-17. The presentation included a list and summary of the proposed contracts and an annual report on all other contracts entered into by POST at the October 2016 meeting for Fiscal Year 2016-17.

Commissioner Kurylowicz called for a **MOTION** to approve the Request to Renew Contracts for Fiscal Year 2016-17.

MOTION – Moir, Second – Leichliter, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into recurring contracts as enumerated in the report.

8. Old Business

Commissioner Kurylowicz announced there was no old business at this time.

9. New Business

Commissioner Kurylowicz asked if the Committee has any new business to discuss. Commissioner Moir suggested selection of a new Committee Vice-Chair. Commissioner Batine Ramirez volunteered as the new Vice-Chair, replacing Commissioner Moir after her retirement from the Committee and Commission.

Commissioner called for a **MOTION** to appoint Commissioner Ramirez as the new Vice-Chair of the Finance Committee.

MOTION – Leichliter, Second – Hutchens, carried unanimously to appoint Commissioner Ramirez as the new Vice-Chair of the Finance Committee.

ADJOURNMENT – 11:03 a.m.

Respectfully Submitted,

Connie Paoli
Administrative Assistant to the Executive Director